

**DEPARTMENT OF HEALTH**

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Dennis R. Schrader, Secretary

MARYLAND MEDICAL ASSISTANCE PROGRAM
Applied Behavior Analysis No. 7
January 13, 2023

TO: Applied Behavior Analysis (ABA) Providers

FROM: Sandra Kick, Director *Sandra E. Kick*
Office of Medical Benefits Management

RE: Updated Guidance on Enrollment Requirements for Behavior Technicians (BTs)

NOTE: Please ensure that appropriate staff members in your organization are informed of the contents of this transmittal.

Effective October 1, 2022, all enrolling BTs seeking to render ABA services to Medicaid participants must follow the updated instructions below when submitting their application in the electronic Provider Revalidation and Enrollment Portal (ePREP):

1. Select the specialty code 325 for BTs.
2. Enter "BT" for the license number.
3. Attach a copy of their high school diploma or a national equivalent.
4. Enter the application date for the issuance date.
5. Enter [*date of application + 90 days*] as the expiration date.

This guidance provides an update to the enrollment instructions found in [Provider Transmittal 44-22 \(ABA Transmittal No. 5- June 27, 2022\) Enrollment Requirement Updates for Behavior Technicians](#), and [Provider Transmittal 23-23 \(ABA Transmittal No. 6 - October 12, 2022\) Updated Guidance on Enrollment Requirements for Behavior Technicians \(BTs\)](#).

All BTs will be required to submit proof of RBT certification via ePREP as a supplemental application within the 90-day grace period for continued Medicaid enrollment. The 90-day grace period does not apply to the other enrollment requirements outlined in COMAR 10.09.28.02I.

To apply or update your credentials in ePREP, please visit: ePREP.health.maryland.gov. For additional resources on Medicaid's provider enrollment procedures, please visit: health.maryland.gov/ePREP.

Please note: BTs who enrolled prior to 10/1/22 and did not update credentials by the 12/31/22 deadline moved into suspension in ePREP on 1/3/2023, and must upload their RBT certification via supplemental application in ePREP in order to become active again.

ABA providers may use Medicaid's Provider Verification System (PVS) to confirm whether an individual BT is active or inactive. Please visit PVS at <https://encrypt.emdhealthchoice.org/searchableProv/main.action> .

For all other questions regarding the ABA program, please contact mdh.aba@maryland.gov.